



**Lapeer County EMS**  
3565 Genesee Road Lapeer, MI 48446  
Phone: (810) 664-2927 Fax: (810) 664-3749  
www.lcems.org



**REGULAR MEETING  
BOARD OF DIRECTORS MINUTES  
January 18, 2018 @ 9:00 AM**

**Roll Call Attendance:**

Lynn Hoffman                      Al Ochadleus                      Tina Papineau                      Julie Schlaud  
Tom Youatt                      Chris Tippen

**Absent:**

Mavis Roy

**Municipality Representatives:**

Bill Marshall: Lapeer Township  
Lisa Skovran: Arcadia Township  
Ann Derderian: Metamora Township  
Eldon Card: Oregon Township

**Lapeer County EMS:**

Interim Executive Director: Russ Adams  
Carla McCormack: Administrative Manager/Recording Secretary  
Paul Axon: Road Supervisor

**Visitors:**

None

**Additions to Agenda/Approval of Agenda**

**18-01**

Motion by T. Youatt, seconded by C. Tippen to approve the agenda as presented. No discussion from the board or public. Motion carried, 6-0.

**Approval of December 21, 2017 Regular Meeting Minutes**

**18-02**

Motion by J. Schlaud, seconded by C. Tippen, to approve the December 21, 2017 Regular Meeting Minutes as presented. No discussion from the board or public. Motion carried, 6-0.

**Approval of December 2017 Budget & Financial Reports**

**18-03**

Motion by L. Hoffman, seconded by J. Schlaud to approve the reports as presented. No discussion from the board or public. Motion carried, 6-0.

**Public Time:**

None

**Agenda Action Items:**

**A. 2017 Budget Amendments:** R. Adams referenced the board packet

**18-04**

Motion by C. Tippen, seconded by T. Youatt, to approve the 2017 Budget Amendments as presented. No discussion from the board or public. Motion carried, 6-0.

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- B. Election of Board of Director Officers** (Current: Al Ochadleus – Chairman; Mavis Roy – Vice Chairman; Chris Tippen – Secretary/Treasurer)

**18-05**

Motion by T. Papineau, seconded by J. Schlaud, to keep the same people and to have a unanimous ballot be cast. No discussion from the board or public. Roll Call Vote:

Mr. Youatt – yes	Mrs. Papineau – yes	Mr. Tippen – yes
Mr. Hoffman – yes	Mr. Ochadleus – yes	Mrs. Schlaud – yes

Motion carried, 6-0.

- C. Set Up Committees**

- a. **Personnel Committee:** (Papineau, Roy, Schlaud, Executive Director)
- b. **Finance Committee:** (Tippen, Youatt, Ochadleus, Executive Director)
- c. **Negotiation Committee:** (Hoffman, Ochadleus, Papineau, Executive Director)

**18-06**

Motion by T. Youatt, seconded by J. Schlaud, to approve the committees as amended. No discussion from the board or public. Motion carried, 6-0.

- D. Check Signers** (Current: \*Schlaud, \*Tippen, Youatt, Ochadleus: \*denotes weekly signers)

**18-07**

Motion by T. Papineau, seconded by T. Youatt, to reappoint check signers as presented. Discussion ensued. Motion carried, 6-0.

- E. 2018 Regular Board Meeting Schedule:** (Current: Third Thursday of each month @ 9:00 am)

**18-08**

Motion by T. Youatt, seconded by T. Papineau, to hold the regular board meetings the third Thursday of each month at 9:00 am with the annual meeting scheduled at 10:00am in December 2018 directly following the regular board meeting and to post it on the website. No discussion from the board or public. Motion carried, 6-0.

**Director’s Report:**

- A. Activity Report:** R. Adams referenced the reports in the board packet.
- B. Station Seven Update:** R. Adams noted that Monday was the grand opening at station seven.

**Vehicle Maintenance Report:** P. Axon referenced the handout.

P. Axon referenced quote handout(s) for ambulances. Board would like a report about vehicles so they can make a decision next month.

Discussion about Power Pro stretchers.

**Committee Reports**

- A. Personnel Committee:** C. Tippen, who is filling in for M. Roy, said that the personnel committee had narrowed the Executive Director applicants from 30+ to 7 during the first round of interviews. During the second round of interviews, the personnel committee narrowed the applicants to three. The final round of interviews is scheduled for next Tuesday. The board noted that they would like email copies of the final three applicants resumes.
- B. Finance Committee:** None
- C. Negotiation Committee:** None

**Discussion:**

The board would like to thank Russ for coordinating the opening celebration at station seven.

**Public Comment:** None

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**Adjournment:**

**18-09**

Motion by T. Youatt, seconded by C. Tippen, to adjourn at 9:36 am.

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Al Ochadleus, Chairman

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Chris Tippen, Treasurer/Secretary

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Carla McCormack, Recording Secretary/Office Manager

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