



**Lapeer County EMS**  
3565 Genesee Road Lapeer, MI 48446  
Phone: (810) 664-2927 Fax: (810) 664-3749  
www.lcems.org



**BOARD OF DIRECTORS MINUTES**  
**January 19, 2017 at 5:00 pm**

A meeting of the Lapeer County EMS Board of Directors was held on January 19, 2017 at the LCEMS Administrative Office located in Lapeer, MI. Chairman, Al Ochadleus called the meeting to order at 5:00 pm.

**Roll Call Attendance:**

Mavis Roy	Eldon Card	Chris Tippen	Lynn Hoffman
Al Ochadleus	Julie Schlaud		

**Absent:**

Tom Youatt

**Municipality Representatives:**

Tina Papineau – Dryden Township

**Lapeer County EMS:**

Kieth Rumbold: Executive Director  
Paul Axon: Road Supervisor  
Carla McCormack: Recording Secretary/Office Manager  
Scott Filkins: Road Supervisor  
Rick Radzwion: EMT-B/IAEP R7-664

**Visitors:**

Gary Roy – Lapeer County Board of Commissioners  
Galland Burnham

**Additions to/Approval of Agenda**

**17-04**

Motion by E. Card, seconded by L. Hoffman, to approve the December 15, 2016 regular board meeting minutes with the correction of changing “net” to “not” in motion #16-99. No further discussion. Motion carried, 6-0.

**17-05**

Motion by E. Card, seconded by C. Tippen, to approve the January 12, 2017 special board meeting minutes with the correction of adding Julie Schlaud to roll call attendance. No further discussion. Motion carried, 6-0.

**Approval of December 2016 Budget & Financial Report**

**17-06**

Motion by E. Card, seconded by M. Roy to approve the December 2016 Budget and Financial Report. No discussion from the board or public. Motion carried, 6-0.

**Public Comment:**

None

**Agenda Action Items:**

A. **2016 Budget Amendments:** A. Ochadleus referenced the board packet.

**17-07**

Motion by L. Hoffman, seconded by J. Schlaud, to make budget adjustments as presented. No discussion from the board or public. Roll call vote taken:

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Mr. Card – yes      Mr. Tippen – yes      Mr. Hoffman – yes  
 Mr. Ochadleus – yes      Mrs. Schlaud -yes      Mrs. Roy -yes  
 Motion carried, 6-0.

- B. **Lakestone Bank & Trust ACH Signers for Payroll** (2017: Kieth Rumbold, Carla McCormack, Chris Tippen): K. Rumbold noted that the board needed to appoint ACH signers for 2017.

**17-08**

Motion by J. Schlaud, seconded by M. Roy, to accept the proposed three signers. No discussion from the board or public. Motion carried, 6-0.

- C. **Renew lease with State of Michigan:** K. Rumbold noted that the lease with the State of Michigan was up for renewal.

**17-09**

Motion by J. Schlaud, seconded by L. Hoffman, to renew the lease with the state for the same amount. No discussion from the board or public. Motion carried, 6-0.

- D. **Third Amended Interlocal Agreement:** K. Rumbold referenced the handout. Kieth noted that there were two changes: (1) payout to current owners if Lapeer County EMS Authority were to dissolve (2) deletion of Almont Township and Deerfield Township as owners.

**17-10**

Motion by L. Hoffman, seconded by J. Schlaud, to go forward as proposed with the amended changes with the addition of adding Elba Township as an owner and to authorize the director to move forward. Discussion ensued. Roll call vote taken:

Mr. Tippen - yes      Mr. Ochadleus – yes      Mr. Card -yes  
 Mr. Hoffman – yes      Mrs. Schlaud – yes      Mr. Roy – yes

Motion carried, 6-0.

- E. **Finance Committee Recommendations:** A. Ochadleus recommended that starting next month we establish a monthly report dealing with the millage that would track funds transferred to capital and operation, cost(s) associated with the additional base(s).

**Director's Report:**

- A. **Activity Report/Fractile Analysis December 2016:** K. Rumbold referenced the board packet Discussion about rig 408 accident during the ice storm.

Discussion about millage update – have not had a disbursement and we have not charged co-pays and deductibles.

Discussion about ePcr update: crews are doing well, problem we are having is interfacing in billing

Discussion about consultant Bruce Smith - currently he is working on a few things and should have a report next month.

**17-11**

Motion by L. Hoffman, seconded by M. Roy to go into closed session to discuss a grievance #16-10 at 5:22 pm. No discussion from the board or public. Motion carried, 6-0.

**17-12**

Motion by M. Roy, seconded by E. Card, to open session and return to regular board meeting at 5:27 pm. No discussion from the board. Motion carried, 6-0.

**Vehicle Maintenance Report:** P. Axon referenced the handout.

**Committee Reports:**

- A. **Personnel Committee (Card, Roy, Schlaud, Rumbold):** K. Rumbold noted that the personnel committee opened the Operation/Education Manager position and deadline for application is Friday January 27, 2017 at 5:00 pm.

- B. **Finance Committee (Tippen, Youatt, Ochadleus, Rumbold):** Discussed earlier.

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- C. Negotiating Committee (Hoffman, Ochadleus, Rumbold):** None
- D. Interlocal Committee (Hoffman, Youatt, Ochadleus, Rumbold):** Discussed earlier.
- E. Facilities Committee (Hoffman, Youatt, Ochadleus, Rumbold):** A. Ochadleus recommended that the Facilities Committee meet every two weeks

**Discussion:** None

**Public Comment:** None

**Adjournment:**

**17-13**

Motion by C. Tippen, seconded by J. Schlaud, to adjourn at 5:34 pm.

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Al Ochadleus, Board Chairman

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Chris Tippen, Board Treasurer/Secretary

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Carla McCormack, LCEMS Office Manager/Recording Secretary

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