



Lapeer County EMS
3565 Genesee Road Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



**REGULAR MEETING
BOARD OF DIRECTORS MINUTES
February 15, 2018**

Roll Call Attendance:

Mavis Roy	Tina Papineau	Chris Tippen
Al Ochadleus	Julie Schlaud	Tom Youatt

Absent:

Municipality Representatives:

Ann Derderian – Metamora Township
Eldon Card – Oregon Township

Lapeer County EMS:

Russ Adams – Executive Director
Carla McCormack – Administrative Manager/Recording Secretary
Paul Axon - Road Supervisor
Andrew Ringwelski – Road Supervisor

Visitors:

Nina Suter

Moment of Silence for Lynn Hoffman

Additions to Agenda/Approval of Agenda

18-13

Motion by C. Tippen, seconded by J. Schlaud to approve the agenda as presented. No discussion from the board or public. Motion carried, 6-0.

Approval of January 18, 2018 Regular and January 26, 2018 Special Meeting Minutes

18-14

Motion by J. Schlaud, seconded by C. Tippen, to approve the meeting minutes as presented. No discussion from the board or public. Motion carried, 6-0.

Approval of January 2018 Budget & Financial Reports

18-15

Motion by C. Tippen, seconded by T. Papineau, to approve the January financial reports as presented. Discussion ensued about account 610.03 and the new W4's. Motion carried, 6-0.

Public Time: None

Agenda Action Items:

- A. Nina Suter Retirement: Nina Suter was presented with a resolution and flowers from Lapeer County EMS and the Board of Directors for her service.

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Director’s Report:

- A. Activity Report January 2018:** Russ referenced the handout and the board packet
- B. EMS MC Update (Billing Company):** Russ noted that we are currently in the “ramp up period” and we are currently ahead of all the goals that were set. He also noted that the transition has been a little difficult and it is a continuing and positive process.
- C. ADP Update (Payroll Company):** Russ noted that there have been weekly meetings with ePro (Scheduling Company) and ADP (Payroll Company). He also noted that we have changed our payday from Wednesday to Thursday and all employees have been notified via ePro multiple times. We will go live next week.

Vehicle Maintenance Report: Paul referenced the handout and noted that E-13 should be ready to go by the middle of March. Discussion ensued about disposing of vehicles.

Committee Reports

- A. Personnel Committee (Papineau, Roy, Schlaud, Executive Director):** None. Russ noted that the deadline for the Operations Manager position was today at 17:00. Mavis thanked Chris for taking her spot, due to health reasons, on the personnel committee during the Executive Director search and asked if Chris could remain on the committee for the Operations Manager until she is getting around better. Chris agreed.
- B. Finance Committee (Ochadleus, Tippen, Youatt, Executive Director):** Tom noted that the finance committee had a discussion about remodeling station one. In the future, the board would like to see the committee packet(s) added to the regular board packet for board members. It is the recommendation of the finance committee to go with the purchase of the Emergency Vehicles + 2015 and 2016 Demo Units (Type III McCoy-Miller) for \$159,040 and \$172,755.

18-16

Motion by T. Youatt, seconded by C. Tippen, to accept the finance committee’s recommendation. Discussion ensued. Roll call vote taken:

Mr. Youatt – yes	Mrs. Papineau – yes	Mr. Tippen – yes
Mr. Ochadleus -yes	Mrs. Schlaud – yes	Mrs. Roy – yes

Motion carried, 6-0.

- C. Negotiation Committee (Ochadleus, Papineau, Executive Director):** None

Closed Session for Legal Updates

18-17

Motion by M. Roy, seconded by T. Youatt, to go into closed session to discuss legal matters at 9:40 am. No discussion from the board or public. Motion carried, 6-0.

18-18

Motion by T. Youatt, seconded by T. Papineau, to return to open session at 10:07 am. No discussion. Motion carried, 6-0.

18-19

Motion by T. Youatt, seconded by J. Schlaud to accept the recommendation from our attorney. No discussion from the board or public. Motion carried, 6-0.



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Discussion: It would be helpful to the entire board to get the committee packet(s) with their regular board packets.

Public Comment: None

Adjournment:

18-20

Motion by T. Youatt, seconded by C. Tippen, to adjourn at 10:11 am. No discussion from the board or public. Motion carried, 6-0.

Al Ochadleus, Chairman

Chris Tippen, Treasurer/Secretary

Carla McCormack, Recording Secretary/Administrative Manager

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