



Lapeer County EMS
3565 Genesee Road Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



REGULAR MEETING
BOARD OF DIRECTORS MINUTES
March 15, 2018

A meeting of the Lapeer County EMS Board of Directors was held on Thursday March 15, 2018 at the LCEMS Administrative Office located in Lapeer, MI. Chairman, Al Ochadleus called the meeting to order at 9:05 am.

Roll Call Attendance:

Chris Tippen	Al Ochadleus	Tina Papineau
Julie Schlaud	Mavis Roy	Tom Youatt

Absent:

Municipality Representatives:

Bill Marshall: Lapeer Township
Ann Derderian: Metamora Township

Lapeer County EMS:

Russ Adams: Executive Director
Paul Axon: Road Supervisor
Andrew Ringwelski: Road Supervisor
Carla McCormack: Administrative Manager/Recording Secretary

Visitors:

Galland Burnham

Additions to Agenda/Approval of Agenda

18-21

Motion by C. Tippen, seconded by J. Schlaud to approve the agenda as presented. No discussion from the board or public. Motion carried, 6-0.

Approval of February 15, 2018 Regular Meeting Minutes

18-22

Motion by T. Youatt, seconded by J. Schlaud, to approve the minutes as presented. No discussion from the board or public. Motion carried, 6-0.

Approval of February 2018 Budget & Financial Reports

18-23

Motion by M. Roy, seconded by J. Schlaud, to approve the budget and financial reports as presented. No discussion from the board or public. Motion carried, 6-0.

Public Comment:

Discussion about what units are being replaced: 400 (2005) Unit 406 (1999)
Discussion on how many rigs will we have in the fleet: 13

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Agenda Action Items:

A. Finance Committee

1. **Payscale:** Recommendation for a 1-year subscription at \$2500.

18-24

Motion by T. Youatt, seconded by C. Tippen, to authorize the director to proceed with signing a 1-year contract with Payscale for \$2500. Discussion ensued. Roll call vote:

Mrs. Schlaud – yes Mr. Tippen – yes Mr. Ochadleus – yes
 Mrs. Roy – yes Mr. Youatt – yes Mrs. Papineau – yes

Motion carried, 6-0.

2. **Projector:** Recommendation to purchase M Audio Visual for \$2049.99.

18-25

Motion by T. Youatt, seconded by C. Tippen, to approve the purchase of the projector from M-Audio Visual for \$2,049.99. Roll call vote:

Mr. Ochadleus – yes Mrs. Papineau – yes Mrs. Schlaud – yes
 Mrs. Roy – yes Mr. Youatt – yes Mr. Tippen – yes

Motion carried, 6-0.

- B. Schedule Negotiations Committee Meeting:** Union has approached Russ to have formal negotiations in June. Russ would like to schedule a meeting with the Negotiations Committee before the next board meeting for a strategy meeting. ~~Tuesday April 3rd @ 8:30 am at Station 4.~~

Director's Report:

- A. Activity Report: R. Adams referenced the board packet.
- B. Audit by MKG: R. Adams noted that March 1-2 the auditors were on site.
- C. Station 1 Update: R. Adams noted that the finance committee had a discussion about station one.
 Discussion about base locations and duty to millage (southeast and northwest)
 Discussion about having a work session to set new priorities
 Discussion about setting a special board meeting/work session on Thursday April 5th at 9:00 am and to reschedule to Negotiations Committee meeting to 8:30 am on Thursday April 5th.
- D. ADP (Payroll Company) Update: R. Adams noted that we are in the third week of ADP running our payroll.

Vehicle Maintenance Report:

Paul referenced the handout.

Paul noted that the new Echo unit should be here Monday or Tuesday

Committee Reports

- A. Personnel: Noted that they are meeting tomorrow to begin interviews for Operations Manager.
- B. Finance: Discussed earlier.
- C. Negotiations: Meeting Thursday April 5th at 8:30 am

Public Comment:

Further discussion about Station One

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Motion by M. Roy, seconded by J. Schlaud, to go into closed session at 9:47 am. No discussion from the board or public. Motion carried, 6-0.

Closed Session for Legal Updates

18-27

Motion by T. Youatt, seconded by C. Tippen, to return to open session at 9:59 am. No discussion from the board or public. Motion carried, 6-0.

Adjournment:

18-28

Motion by J. Schlaud, seconded by T. Youatt, to adjourn at 10:00 am. No discussion from the board or public. Motion carried, 6-0.

Al Ochadleus, Chairman

Chris Tippen, Treasurer/Secretary

Carla McCormack, Recording Secretary/Administrative Manager

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