



Lapeer County EMS
 3565 Genesee Road Lapeer, MI 48446
 Phone: (810) 664-2927 Fax: (810) 664-3749
 www.lcems.org



REGULAR MEETING
 BOARD OF DIRECTORS MINUTES
 July 19, 2018

A meeting of the Lapeer County EMS Board of Directors was held on Thursday July 19, 2018 at the LCEMS Administrative Office located in Lapeer, MI. Vice Chair, Mavis Roy called the meeting to order at 9:08 am.

Roll Call Attendance:

Julie Schlaud Chris Tippen Mavis Roy
 Tina Papineau
 Robert DeTavernier – attending

Absent:

Al Ochadleus Tom Youatt

Municipality Representatives:

Bill Marshall: Lapeer Township
 Ann Derderian: Metamora Township

Lapeer County EMS:

Russ Adams: Executive Director
 Carla McCormack: Administrative Manager/Recording Secretary

Visitors: None

Additions to Agenda/Approval of Agenda

18-50

Motion by C. Tippen, seconded by J. Schlaud, to approve the agenda as presented. No discussion from the board or public. Motion carried, 4-0.

Approval of June 18, 2018 Regular Meeting Minutes

18-51

Motion by J. Schlaud, seconded by C. Tippen, to approve the minutes as presented. No discussion from the board or public. Motion carried, 4-0.

Approval of June 2018 Budget & Financial Reports

18-52

Motion by C. Tippen, seconded by J. Schlaud, to approve the June budget and financial reports as presented. No discussion from the board or public. Motion carried, 4-0.

Public Comment:

A Derderian agreed that LCEMS needs an EAP program for our employees.
 Discussion about COAMPS for Paramedic Classes

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Agenda Action Items:

- A. **Finance Committee Recommendations:** It was noted that the finance committee did not meet this morning. The board chose to have discussions on the topics in the board packet and ask that these all be added to the Agenda for August 16, 2018.
1. Architects Proposal: Russ noted that DAS chose not to bid on the station one project
 2. Station 8 Lease Terms
 3. Building Janitorial Services: Russ noted that he attempted to get numerous quotes and he did not get any bids. Both 911 and Lapeer County uses Lapeer Janitorial, so he asked for a quote for public areas only.
 4. EAP Program: Russ noted that we need an EAP program to provide emotional support for our employees, their spouse, and dependents. The program is needed to help bridge the gap in some instances with Workers Comp

Director's Report:

- A. **Activity Report June 2018:** Russ referenced the activity report in the board packet.
- B. **Liability Renewal Conversation:** Russ noted that our renewal is October 1st. Russ has a meeting with Burnham & Flower today. Russ has reached out to The Ted Hartleb Agency and Jeff says he will not present a quote because our policy will be double. Discussion from the board about Russ pursuing bid from Ted Hartleb agency.
- C. **1/2 Year Budget Report:** Russ noted that we will be addressing budget amendments at the next board meeting.
- D. **Employee Contribution Retirement Update:** Russ noted that the process is now complete.

Vehicle Maintenance Report June 2018:

Russ referenced the vehicle maintenance report in the board packet.

Committee Reports

- A. Personnel Committee (Papineau, Roy, Schlaud, Adams): None
- B. Finance Committee (Ochadleus, Tippen, Youatt, Adams): one
- C. Negotiations Committee (Ochadleus, Papineau, Adams): It was noted that the next meeting will be at the end of August when the union can meet next. Russ noted that we agreed to a standard contract extension through the end of October.

Discussion: Russ noted the new report in the packet that shows call per thousand which is a standard report in the industry.

Public Comment (limited to 3 minutes): None

Adjournment:

18-53

Motion by J. Schlaud, seconded by C. Tippen to adjourn at 9:58 am. No discussion from the board or public. Motion carried, 4-0.

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Mavis Roy, Vice Chair

Chris Tippen, Treasurer/Secretary

Carla McCormack, Recording Secretary/Administrative Manager

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