



Lapeer County EMS
3565 Genesee Street, Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



REGULAR MEETING
BOARD OF DIRECTORS MINUTES
August 16, 2018

A meeting of the Lapeer County EMS Board of Directors was held on Thursday August 16, 2018 at the LCEMS Administrative Office located in Lapeer, MI. Chairman Al Ochadleus called the meeting to order at 9:00 am.

North Branch Seat:

18-54

Motion by M. Roy, seconded by T. Papineau, to appoint Robert DeTavernier to the Lapeer County EMS Board of Directors. No discussion from the board or public. Motion carried, 5-0.

Roll Call Attendance:

Chris Tippen	Al Ochadleus	Mavis Roy
Tom Youatt	Tina Papineau	

Absent:

Julie Schlaud	Robert DeTavernier
---------------	--------------------

Municipality Representatives:

Eldon Card: Oregon Township
Lisa Skovran: Arcadia Township
Bill Marshall: Lapeer Township
Ann Derderian: Metamora Township

Lapeer County EMS:

Russ Adams: Executive Director
Carla McCormack: Administrative Manager/Recording Secretary
Rick Radzwion: EMT/IAEP
Michael Cleaveland: Paramedic
Ruthie Vasher: EMT
Courtney McKenna: EMT
Sarah Pfeifle: EMT

Visitors:

Phil Foley

Additions to Agenda/Approval of Agenda: A. Ochadleus noted that #13 Closed Session (Personnel Issues) could be removed from the agenda.

18-55

Motion by T. Youatt, seconded by M. Roy, to approve as amended. No discussion from the board or public. Motion carried, 5-0.

Approval of July 19, 2018 Regular Meeting Minutes

18-56

Motion by T. Papineau, seconded by M. Roy, to approve the July 19, 2018 minutes. No discussion from the board or public. Motion carried, 5-0.

24 Hour Emergency & Non-Emergency (810) 664-1499

PROFESSIONALLY WE SERVE – PERSONALLY WE CARE



Lapeer County EMS
 3565 Genesee Street, Lapeer, MI 48446
 Phone: (810) 664-2927 Fax: (810) 664-3749
 www.lcems.org



REGULAR MEETING
 BOARD OF DIRECTORS MINUTES
 August 16, 2018

Approval of July 2018 Budget & Financial Reports

18-57

Motion by M. Roy, seconded by C. Tippen, to approve the July budget and financial reports as presented. No discussion from the board or public. Motion carried, 5-0.

Public Comment:

Ruthie Vasher read a personal statement regarding Paul Axon's termination
 Ruthie Vasher read a letter from Kelli Cavner regarding Paul Axon's termination
 Courtney McKenna read a personal statement regarding Paul Axon's termination

Liability Insurance Renewal Presentation (10/01/2018) from Burnham and Flower: Jon Johnson handed out an updated quote for 2018-2019. Discussion ensued following presentation regarding changes in coverage.

Agenda Action Items:

A. Finance Committee Recommendations:

1. **Building Janitorial Services (Lapeer Janitorial Services):** The finance committee is recommending the authority approve the proposal of \$381.33 per month as submitted.

18-58

Motion by M. Roy, seconded by C. Tippen, to accept the contract from Lapeer Janitorial Services. Discussion ensued. Roll call vote taken:

Mrs. Roy – yes Mr. Ochadleus – yes Mrs. Papineau – yes
 Mr. Youatt – yes Mr. Tippen – yes.

Motion carried, 5-0.

2. **Architects Proposal:** The finance committee noted that we will be seeking additional proposals.

3. **Station 8 Lease Terms:** The finance committee is recommending the approval of the lease agreement and authorization for the director to sign the lease for 5957 Dryden Road.

18-59

Motion by C. Tippen, seconded by M. Roy, to accept the finance committee's recommendations to approve the lease for station 8 and authorize the director to sign the lease. Roll call vote taken:

Mrs. Papineau – yes Mr. Tippen – yes Mrs. Roy – yes
 Mr. Ochadleus – yes Mr. Youatt – yes

Motion carried, 5-0.

4. **Employee Assistance Program (EAP) Services:** The finance committee is recommending the approval of the agreement with Ulliance for \$2,600.

18-60

Motion by C. Tippen, seconded by M. Roy, to approve the agreement with Ulliance. Discussion ensued. Roll call vote taken:

Mr. Youatt – yes Mrs. Papineau – yes Mr. Tippen – yes
 Mr. Ochadleus – yes Mrs. Roy – yes

Motion carried, 5-0

24 Hour Emergency & Non-Emergency (810) 664-1499

PROFESSIONALLY WE SERVE – PERSONALLY WE CARE



REGULAR MEETING
 BOARD OF DIRECTORS MINUTES
 August 16, 2018

5. **Budge Amendments:** The finance committee is recommending the approval of the budget amendments in the board packet.

18-61

Motion by M. Roy, seconded by C. Tippen, to approve the budget amendments as presented. No discussion from the board or public. Roll call vote taken:

Mr. Tippen – yes Mr. Ochadleus – yes Mrs. Papineau – yes

Mrs. Roy – yes Mr. Youatt – yes

Motion carried, 5-0

6. **State of Michigan Lease:** The finance committee is recommending a three-year lease with a 5% increase per month and resubmit to the State of Michigan and authorizing the director to execute a lease for \$1,050 per month for three years.

18-62

Motion by C. Tippen, seconded by T. Youatt, to approve finance committee’s recommendation of increasing the lease to \$1,050 a month for three years and authorizing the director to sign. Discussion ensued. Roll call vote taken:

Mr. Tippen – yes Mr. Ochadleus – yes Mrs. Roy – yes

Mr. Youatt – yes Mrs. Papineau – yes

Motion carried, 5-0.

7. **Liability Insurance Quote:** The finance committee noted that there will be a second quote presented in the near future.

Director’s Report:

A. **Activity Report July 2018:** Russ referenced the activity report in the board packet.

B. **Grievances:** Russ gave an update on the two grievances filed.

C. **Union Negotiations Meeting:** Russ noted that the next meeting will be August 31, 2018 here at station four.

Vehicle Maintenance Report July 2018:

Russ referenced the vehicle maintenance report in the board packet.

Committee Reports

A. **Personnel Committee** (Papineau, Roy, Schlaud, Adams): The personnel committee met via phone conference this week to discuss changing to road supervisor position to non-exempt.

18-63

Motion by T. Papineau, seconded by M. Roy, to change the road supervisor from an exempt position to a non-exempt hourly position. Discussion ensued. Roll call vote taken:

Mrs. Roy – yes Mr. Ochadleus – yes Mrs. Papineau – yes

Mr. Youatt – yes Mr. Tippen – yes.

Motion carried, 5-0.

B. **Finance Committee** (Ochadleus, Tippen, Youatt, Adams): The finance committee noted that while the phone conference works well for the personnel committee, they prefer to meet face to face. Their recommendations were discussed earlier in the meeting.

C. **Negotiations Committee** (Ochadleus, Papineau, Adams): Discussed earlier.



Lapeer County EMS
3565 Genesee Street, Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



REGULAR MEETING
BOARD OF DIRECTORS MINUTES
August 16, 2018

Discussion:

None

Public Comment (limited to 3 minutes):

Mike Cleaveland read a personal statement regarding Paul Axon's termination. Lapeer Township asked the board to respond to Paul Axon's termination. The board stated that it was a personnel issue.

Adjournment:

18-64

Motion by T. Youatt, seconded by C. Tippen, to adjourn at 9:54 am. No discussion from the board or public. Motion carried, 5-0.

Al Ochadleus, Chairman

Chris Tippen, Treasurer/Secretary

Carla McCormack, Recording Secretary/Administrative Manager

24 Hour Emergency & Non-Emergency (810) 664-1499

PROFESSIONALLY WE SERVE – PERSONALLY WE CARE