



Lapeer County EMS
3565 Genesee Road Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



BOARD OF DIRECTORS MINUTES August 17, 2017

A meeting of the Lapeer County EMS Board of Directors was held on Thursday July 20, 2017 at the LCEMS Administrative Office located in Lapeer, MI. Chairman, Al Ochadleus called the meeting to order at 9:03 am.

Roll Call Attendance:

Al Ochadleus Tina Papineau Julie Schlaud
Mavis Roy Chris Tippen

Absent:

Lynn Hoffman Tom Youatt

Municipality Representatives:

Bill Marshall – Lapeer Township
Nina Suter – Elba Township
Lisa Skovran – Arcadia Township
Ann Derderian – Metamora Township

Lapeer County EMS:

Russ Adams: Operations Manager
Carla McCormack: Recording Secretary/Office Manager
Paul Axon: Road Supervisor
AJ Ringwelski: Road Supervisor
Linda Wheeler: EMT-B

Visitors: None

Additions to/Approval of Agenda:

17-95

Motion by C. Tippen, seconded by M. Roy, to approve the agenda as presented. No discussion from the board or public. Motion carried, 5-0.

Approval of July 20, 2017 Board Meeting Minutes

17-96

Motion by M. Roy, seconded by J. Schlaud, to approve the July 20 ,2017 minutes as presented. No discussion from the board or public. Motion carried, 5-0.

Approval of July 2017 Budget & Financial Report

17-97

Motion by C. Tippen, seconded by J. Schlaud, to approve the July 2017 Budget & Financial Report as presented. No discussion from the board or public. Motion carried, 5-0.

Public Comment:

A. Derderian mentioned a new face mask with pump that she saw on the internet.

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Agenda Action Items:

A. Finance Committee Recommendations

Cell Phone Stipend

17-98

Motion by J. Schlaud, seconded by C. Tippen, to approve a stipend for the director and office manager for \$40 each per month. Discussion ensued. Roll call vote taken:

Mrs. Roy – yes Mrs. Papineau – yes Mr. Tippen – yes
 Mr. Ochadleus – yes Mrs. Schlaud – yes

Motion carried, 5-0.

Internet at Station Six

17-99

Motion by C. Tippen, seconded by J. Schlaud, to have internet installed at station six to not exceed \$1,800. Discussion ensued. Roll call vote taken:

Mrs. Papineau – yes Mr. Tippen – yes Mr. Ochadleus – yes
 Mrs. Schlaud – yes Mrs. Roy – yes

Motion carried, 5-0.

Security Camera System at Station Four

17-100

Motion by J. Schlaud, seconded by M. Roy, to go ahead with cameras for EMS building to not exceed \$6,000. Discussion ensued. Roll Call vote taken:

Mr. Tippen – yes Mr. Ochadleus – yes Mrs. Papineau – yes
 Mrs. Schlaud – yes Mrs. Roy – yes

Motion carried, 5-0.

Director's Report:

A. Activity Report/Fractile Analysis July 2017: Referenced the board packet.

B. Update on Billing: It was authenticated by the State of Michigan and there is a copy of the letter in the board packet.

C. Vehicle Update: We have signed our contract with EMS MC and have weekly conference calls with the with progress updates. We are on track for a go live date of October 1, 2017.

D. Vehicle Update: We received our replacement vehicle for the ambulance that was totaled in January 2017. We have a second ambulance being built and we will take possession later in this year.

E. Station Six Update: Station six will open on September 3, 2017. We have hired four full-time paramedics in the past two weeks. Referenced the handout of new map from 911.

F. CAAS Update: Everything has been completed and submitted on our end. We are waiting to hear when the onsite visit will take place.

G. Letter to City of Lapeer DDA: We received our third notice this week. The letter written to City of Lapeer DDA was referenced.

H. Project Raising Hope Golf Outing: The handout was referenced.

I. 2018 Budget Review: The finance committee is meeting on September 18, 2017 at 8:30 am for the budget review.

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Vehicle Maintenance Report: Paul referenced the handout. This month we have added two new rigs to the fleet. Discussion ensued about replacing Echo unit.

Committee Reports:

- A. **Personnel Committee (Papineau, Roy, Schlaud, Rumbold):** Schedule to meet soon.
- B. **Finance Committee (Tippen, Youatt, Ochadleus, Rumbold):** Discussed earlier.
- C. **Negotiations Committee (Hoffman, Ochadleus, Papineau, Rumbold):** Schedule to meet soon.
- D. **Facilities Committee (Hoffman, Youatt, Ochadleus, Rumbold):**
Discussion about using Red Cross' basement for station seven.

Discussion: None

Public Comment:

W. Marshall: Question about where the map came from. It was noted that the map came from Central Dispatch

Adjournment:

17-101

Motion by J. Schlaud, seconded by M. Roy, to adjourn at 9:30 am. No discussion from the board or public. Motion carried, 5-0.

Al Ochadleus, Board Chairman

Chris Tippen, Board Treasurer/Secretary

Carla McCormack, LCEMS Office Manager/Recording Secretary

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