



# Lapeer County EMS

3565 Genesee Road Lapeer, MI 48446  
Phone: (810) 664-2927 Fax: (810) 664-3749  
[www.lcems.org](http://www.lcems.org)



## REGULAR BOARD OF DIRECTORS MEETING MINUTES May 16, 2023

A regular board meeting of the Lapeer County EMS Board of Directors was held on Tuesday May 16, 2023 at the LCEMS Administrative Office located at 3565 Genesee Road, Lapeer, MI 48446. LCEMS Board Chair, Al Ochadleus, called the meeting to order at 9:00 am.

### Roll Call Attendance:

Bill Marshall      Tina Papineau      Al Ochadleus      Mavis Roy      Julie Schlaud

### Absent:

Ian Kempf      Bonnie Bridger

### Municipality Representatives:

Katie Terry: Elba Township  
Ann Derderian: Metamora Township  
Lisa Skovran: Arcadia Township  
Lisa Schultz: Hadley Township

### Lapeer County EMS:

Russ Adams: Executive Director  
Scott Filkins: Operations Manager  
Carla McCormack: Administrative Manager/Recording Secretary  
Rick Radzwion: EMT, IAEP R7-664

### Visitors:

Jeff Satkowski: Lapeer County Central Dispatch

### Additions to Agenda/Approval of Agenda

#### 23.040

Motion by B. Marshall, seconded by T. Papineau, to accept the agenda as presented. Amended motion by B. Marshall, seconded by T. Papineau, to add the approval of March 2023 and April 2023 Budget & Financial reports to #5 of the agenda. No discussion from the board or public. Motion carried, 5-0.

### Approval of April 18, 2023 Regular Meeting Minutes

#### 23.041

Motion by B. Marshall, seconded by T. Papineau, to approve the April 18, 2023 regular meeting minutes as presented. No discussion from the board or public. Motion carried, 5-0.

### Approval of March 2023 & April 2023 Budget & Financial Reports

#### 23.042

Motion by J. Schlaud, seconded by B. Marshall, to approve the March and April 2023 Budget & Financial reports. No further discussion. Motion carried, 5-0.

Public Comment: None

### Director's Report

**A. Activity Report May 2023:** R. Adams referenced the reports in the board packet.

Discussion about billing income and (GADCS) Ground Ambulance Data Collection Survey being due at the end of the month – we are prepared to submit this week.

Discussion about advertising handouts that have increased staffing and allowed us to reopen station 5.

**DRAFT 05.16.23**

24 Hour Emergency & Non-Emergency (810) 664-1499

Community Owned, Community Focused



# Lapeer County EMS

3565 Genesee Road Lapeer, MI 48446  
Phone: (810) 664-2927 Fax: (810) 664-3749  
[www.lcems.org](http://www.lcems.org)



## REGULAR BOARD OF DIRECTORS MEETING MINUTES May 16, 2023

**Vehicle Maintenance Report): April 2023** A. Ochadleus referenced the report in the board packet.  
Discussion about old 402 being sold at auction.

### Committee Reports

- A. Personnel Committee (Papineau, Roy, Schlaud, Adams):** Have not had any recent meetings. Discussion about doing performance evaluations for administrative staff.
- B. Finance Committee (Kempf, Ochadleus, Schlaud, Adams):** Met this morning.  
Discussion about reviewing financial policies – handouts.  
Discussion about restricted funds.
- C. Negotiation/Grievance Committee (Kempf, Ochadleus, Papineau, Adams):** None
- D. Medical Control Advisory Committee (Kempf, Ochadleus, Schlaud, Adams):** Will be updated in closed session.

### Agenda Action Items:

#### **A. Finance Board Recommendations: Mattina, Kent & Gibbons P.C. Engagement Letter 23.043**

Motion by B. Marshall, seconded by T. Papineau, to approve the engagement letter with MKG for \$10,500 and to authorize the director to sign. Discussion ensued. Roll call vote taken:

Ochadleus – Yes    Marshall – Yes    Schlaud – Yes    Papineau – Yes    Roy – Yes

Motion carried, 5-0.

#### **B. Finance Board Recommendations: EMSAR Preventative Maintenance Agreement (2-year) 23.044**

Motion by J. Schlaud, seconded by M. Roy, to approve the remaining two years on the EMSAR Preventative Maintenance agreement for \$4,550/year and authorizing the director to sign. No further discussion. Roll call vote taken:

Roy - Yes    Papineau – Yes    Marshall – Yes    Schlaud – Yes    Ochadleus – Yes

Motion carried, 5-0.

**Discussion:** None

**Public Comment:** Discussion about station five.

### Closed Session:

#### **23.045**

Motion by T. Papineau, seconded by B. Marshall, that the LCEMSA board of directors meet in closed session at 9:35 am under section 8(e) of the Open Meeting Act, to discuss the Medical Control Authority lawsuit. No discussion from the board or public. Roll call vote taken:

Schlaud – Yes    Ochadleus – Yes    Papineau – Yes    Roy – Yes    Marshall - Yes

Motion carried, 5-0.

#### **23.046**

Motion by T. Papineau, seconded by B. Marshall, to return to public session at 10:04 am. No discussion from the board or public. Roll call vote taken:

Marshall – Yes    Papineau - Yes    Ochadleus – Yes    Roy - Yes    Schlaud - yes

Motion carried, 5-0.

#### **23.047**

Motion by B. Marshall, seconded by M. Roy, to authorize the Director to send the letter requesting resolutions from all political subdivisions in Lapeer County. No discussion from the board or public. Motion carried, 5-0.

**DRAFT 05.16.23**

24 Hour Emergency & Non-Emergency (810) 664-1499

Community Owned, Community Focused



# Lapeer County EMS

3565 Genesee Road Lapeer, MI 48446  
Phone: (810) 664-2927 Fax: (810) 664-3749  
[www.lcems.org](http://www.lcems.org)



## REGULAR BOARD OF DIRECTORS MEETING MINUTES May 16, 2023

### Adjournment:

**23.048**

Motion by J. Schlaud, seconded by T. Papineau, to adjourn at 10:10 am. No discussion from the board or public. Motion carried, 5-0.

Respectfully Submitted,

Carla McCormack  
Administrative Manager/Recording Secretary

**DRAFT 05.16.23**

24 Hour Emergency & Non-Emergency (810) 664-1499

**Community Owned, Community Focused**