



# Lapeer County EMS

3565 Genesee Road Lapeer, MI 48446  
Phone: (810) 664-2927 Fax: (810) 664-3749  
[www.lcems.org](http://www.lcems.org)



## REGULAR BOARD OF DIRECTORS MEETING MINUTES November 21, 2023

A regular board meeting of the Lapeer County EMS Board of Directors was held on Tuesday November 21, 2023 at the LCEMS Administrative Office located at 3565 Genesee Road, Lapeer, MI 48446. LCEMS Board Secretary/Treasurer Julie Schlaud, called the meeting to order at 9:02 am.

### **Roll Call Attendance:**

Julie Schlaud      Tina Papineau      Mavis Roy      Bill Marshall

### **Absent:**

Ian Kempf      Al Ochadleus      Bonnie Bridger

### **Municipality Representatives:**

Katie Terry: Elba Township

Ann Derderian: Metamora Township

### **Lapeer County EMS:**

Russ Adams: Executive Director

Carla McCormack: Administrative Manager/Recording Secretary

Luke Bowen: Education Program Manager

Jake Zentz: EMT-B

**Visitors:** None

### **Additions to Agenda/Approval of Agenda**

#### **23.088**

Motion by T. Papineau, seconded by B. Marshall, to approve the agenda as presented. No discussion from the board or public. Motion carried, 4-0.

### **Approval of October 17, 2023 Regular Meeting Minutes**

#### **23.089**

Motion by T. Papineau, seconded by B. Marshall, to approve the minutes as presented. No discussion from the board or public. Motion carried, 4-0.

### **Approval of October 2023 Budget & Financial Reports**

#### **23.090**

Motion by J. Schlaud, seconded by M. Roy, to approve the October 2023 Budget & Financial report. No discussion from the board or public. Motion carried, 4-0.

**Public Comment:** None

**Education Program Manager:** R. Adams introduced Luke Bowen as the new Education Program Manager and referenced the recent articles in the newspaper.

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### Director's Report

- A. **Activity Report October 2023:** R. Adams referenced the reports in the board packet.
- B. **CAAS December 13-14, 2023:** R. Adams noted that CAAS will be on site December 13-14, 2023 and invited board members to come to the welcome meeting on December 13<sup>th</sup> around 9am.
- C. **MCA Legal Proceedings:** R. Adams noted that we are down to the final deposition.
- D. **Education Grant:** R. Adams noted that LCEMS has been awarded a private funded grant from the Michigan Health Endowment Fund to run two EMT courses over the next two years and to help foster a relationship with the local high schools, fire departments, and MFR agencies. R. Adams referenced the handout.

R. Adams noted that we have started a new patient care reporting (PCR) system effective 11.01.2023 = Zoll EMS Charts

- E. **Millage:** R. Adams noted that he has had meetings the past two weeks with Lapeer County Commissioners to discuss the upcoming millage and to set up a meeting with the board.

**Vehicle Maintenance Report): October 2023:** R. Adams referenced the report in the board packet.

### Committee Reports

- A. **Personnel Committee (Papineau, Roy, Schlaud, Adams):** None
- B. **Finance Committee (Kempf, Ochadleus, Schlaud, Adams):** None
- C. **Negotiation/Grievance Committee (Kempf, Ochadleus, Papineau, Adams):** None
- D. **Medical Control Advisory Committee (Kempf, Ochadleus, Schlaud, Adams):** None

### Agenda Action Items

- A. **2024 Budget:** R. Adams referenced the "corrected" 2024 budget handout.

#### 23.091

Motion by T. Papineau, seconded by M. Roy, to present the 2024 budget at the annual meeting next month. No further discussion from the board or public. Roll call vote:

Roy – yes Papineau – yes Marshall – yes Schlaud – yes

Motion carried, 4-0.

- B. **Snow Contract:** R. Adams referenced the board packet.

#### 23.092

Motion by T. Papineau, seconded by B. Marshall, to approve the snow contract with Right Touch Landscaping per push. No further discussion from the board or public. Roll call vote taken:

Marshall – yes Papineau – yes Roy – yes Schlaud – yes

Motion carried, 4-0.

**Discussion:** None

**Public Comment:** None

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### **Adjournment:**

#### **23.093**

Motion by M. Roy, seconded by B. Marshall, to adjourn at 9:46 am. No discussion from the board or public. Motion carried, 4-0.

Respectfully Submitted,

Carla McCormack  
Administrative Manager/Recording Secretary

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