



Lapeer County EMS

3565 Genesee Road Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



REGULAR BOARD OF DIRECTORS MEETING MINUTES June 15, 2021

A regular board meeting of the Lapeer County EMS Board of Directors was held on Tuesday June 15, 2021, at the LCEMS Administrative Office located in Lapeer, MI. Chairman Al Ochadleus, called the meeting to order at 9:00 am.

Roll Call Attendance:

Al Ochadleus Ian Kempf Tina Papineau Julie Schlaud

Absent:

Mavis Roy Bonnie Bridger

Municipality Representatives:

Lisa Skovran – Arcadia Township
Bill Marshall – Lapeer Township
Bonnie Wilcox – Elba Township
Ann Derderian – Metamora Township

Lapeer County EMS:

Russ Adams – Executive Director
Carla McCormack – Administrative Manager/Recording Secretary
Scott Filkins – Operations Manager

Visitors: Eric Ferguson – Matina, Kent & Gibbons

Additions to Agenda/Approval of Agenda

21-046

Motion by I. Kempf, seconded by T. Papineau, to approve the agenda as presented. No discussion from the board or public. Motion carried, 4-0.

Approval of May 18, 2021, Regular Meeting Minutes and June 4, 2021, Special Meeting Minutes

21-047

Motion by T. Papineau, seconded by J. Schlaud, to accept the May 18, 2021, regular meeting minutes and the June 4, 2021, special meeting minutes as presented. No discussion from the board or public. Motion carried, 4-0.

Approval of May 2021 Budget & Financial Reports

21-048

Motion by I. Kempf, seconded by J. Schlaud, to approve the May 2021 budget and financial reports. No discussion from the board or public. Motion carried, 4-0.

Public Comment: None

Matina, Kent & Gibbons: Eric Ferguson referenced the handout.

21-049

Motion by J. Schlaud, seconded by I. Kempf, to accept the audit as presented. No discussion from the board or public. Roll call vote taken:

Papineau – yes Schlaud – yes Kempf – yes Ochadleus – yes

Motion carried, 4-0.

24 Hour Emergency & Non-Emergency (810) 664-1499

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Director's Report

- A. Activity Report:** R. Adams referenced the reports in the board packet.
B. Board Vacancy: Bill Marshall declined the nomination to fill the open board seat because he will be traveling this summer.

21-050

Motion by T. Papineau, seconded by I. Kempf, to appoint Julie Schlaud as the Treasurer/Secretary until the end of 2021. Discussion ensued. Motion carried, 4-0.

- C. Workers Compensation Policy:** Is a procedural policy. It is the consensus of the Board to send the Workers Compensation Policy to legal for review.

Vehicle Maintenance Report May 2021: A. Ochadleus referenced the handout in the board packet.

Committee Reports

- A. Personnel Committee (Papineau, Roy, Schlaud, Adams):** Personnel Committee met and discussed the recent departure of the HR Generalist. It is the consensus of the board to post the HR Generalist job as a full-time position between \$18-20/hour.
B. Finance Committee (Kempf, Ochadleus, Tippen, Adams): Discussed below.
C. Negotiation/Grievance Committee (Kempf, Ochadleus, Papineau, Adams): None
D. Medical Control Advisory Committee (Kempf, Ochadleus, Schlaud, Adams): None

Agenda Action Item

A. Finance Committee Recommendation:

- 1. Phone System:** It was noted that the phone system needed to be upgraded.

21-051

Motion by I. Kempf, seconded by J. Schlaud, to authorize the Director to sign a five-year contract to upgrade the phone system. Discussion ensued. Roll call vote taken:

Schlaud – yes Kempf – yes Papineau – yes Ochadleus – yes

Motion carried, 4-0.

- 2. Copier Lease:** It was noted that the lease on the current copier system with Ricoh was set to expire in a couple of months.

21-052

Motion by I. Kempf, seconded by J. Schlaud, to go with Brady's Business Systems and authorize the Director to sign a 63-month contract with Brady's Business System. Discussion ensued. Roll call vote:

Kempf – yes Papineau – yes Schlaud – yes Ochadleus – yes

Motion carried, 4-0.

Discussion: None

Public Comment:

Discussion about resident being transported out of the hospital.

Discussion about June 4th special meeting

Discussion about continuing to send owning municipalities notifications of special meetings

Adjournment:

21-053

Motion by J. Schlaud, seconded by I. Kempf, to adjourn at 10:01 am. No discussion from the board or public. Motion carried, 4-0.

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Respectfully Submitted,

Carla McCormack
Recording Secretary/Administrative Manager

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