



Lapeer County EMS
3565 Genesee Street, Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



REGULAR MEETING
BOARD OF DIRECTORS MINUTES
MARCH 21, 2019

A meeting of the Lapeer County EMS Board of Directors was held on Thursday March 21, 2019 at the LCEMS Administrative Office located in Lapeer, MI. Vice Chair Mavis Roy called the meeting to order at 9:03 am.

Roll Call Attendance:

| | | |
|---------------|---------------|--------------------|
| Julie Schlaud | Chris Tippen | Robert DeTavernier |
| Mavis Roy | Tina Papineau | |

Absent:

| | |
|--------------|------------|
| Al Ochadleus | Tom Youatt |
|--------------|------------|

Municipality Representatives:

Charles Franckowiak, DO: Elba Township
Eldon Card: Oregon Township
Lisa Skovran: Arcadia Township
Ann Derderian: Metamora Township

Lapeer County EMS:

Russ Adams: Executive Director
Carla McCormack: Administrative Manager/Recording Secretary
Andrew Ringwelski: Road Supervisor

Visitors:

None

Additions to Agenda/Approval of Agenda:

Strike Cell Phone Policy from Agenda Action Items, B. Approval of Policies

19-17

Motion by T. Papineau, seconded by C. Tippen, to approve the agenda with the correction. No discussion from the board or public. Motion carried, 5-0.

Approval of February 21, 2019 Regular Meeting Minutes

19-18

Motion by J. Schlaud, seconded by R. DeTavernier, to approve the meeting minutes as presented. No discussion from the board or public. Motion carried, 5-0.

Approval of February 2019 Budget & Financial Reports

19-19

Motion by C. Tippen, seconded J. Schlaud, to approve the February 2019 Budget & Financial Report. No discussion from the board or public. Motion carried, 5-0.

Public Comment:

None

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Agenda Action Items:

- A. Finance Committee Recommendations:** Finance Committee meeting that was scheduled for today, prior to the regular board meeting was cancelled. We are going to table the purchase of Lucas Devises until April's regular board meeting but would like to address the Maintenance Agreement for our stretchers and stair chairs. It is the recommendation to use Frontline, who is quoting at the same rate as 2013.

19-20

Motion by C. Tippen, seconded by T. Papineau, to approve the agreement with Frontline for 2019 stretcher repair to not exceed \$2,323.00.

Mrs. Roy – yes Mrs. Papineau – yes Mrs. Schlaud – yes
Mr. DeTavernier – yes Mr. Tippen – yes

Motion carried, 5-0.

- B. Approval of Policies (~~Cell Phone Use Policy~~ and ~~First Responder Transport Fee Policy~~)**

R. Adams referenced the first responder transport fee policy.

19-21

Motion by J. Schlaud, seconded by R. DeTavernier, to adopt the policy as presented. No further discussion ensued. Motion carried, 5-0.

Director's Report:

- A. Activity Report:** R. Adams referenced the board packet.
- B. Millage Discussion:** R. Adams noted that in the past few weeks, he has had two meetings with the County and Russ is working on drafting a business plan. R. Adams noted that he has reached out to Mr. Cox to get answers/legal opinion to some questions that both LCEMS Board of Directors and the County have asked. R. Adams plans to present the legal opinion at April's board meeting. R. Adams noted that he would like to have a workshop scheduled and is willing to meet with either committee or the full board.
- C. Employee Assistance Program (EAP):** R. Adams noted that we implemented our critical stress debriefing for our employees who were involved in the Imlay City Tragedy. We received positive feedback from our employees who attended and from the clinician. R. Adams noted that he has recently communicated with both the Sheriff's department and 9-1-1 who are interested in implementing an EAP program for their employees. R. Adams wanted to thank the Board for allowing us to provide an EAP program for our employees in their time of need.
- D. Vehicle Update:** R. Adams noted that the vehicles are currently in Holland being upfitted. They recently picked up items: radio, gps, antennas, etc. Emergency Vehicle plus is also purchasing existing bumpers that are sitting in the garage. EV+ is also interested in purchasing one of our ambulances. I will submit that proposal when I get it.
- E. AED Community Program:** R. Adams noted that public AED usage is not evident in Lapeer County and he has been working on a Community AED Program. R. Adams noted that he has recently been contacted by both Imlay City and Almont's baseball programs. They are both interested in having an AED at their baseball fields. Almont Fire has offered to train the personnel who will be using them.

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Vehicle Maintenance Report February 2019:

R. Adams referenced the report in the board packet.

Committee Reports

- A. **Personnel Committee** (Papineau, Roy, Schlaud, Adams): None.
- B. **Finance Committee** (Ochadleus, Tippen, Youatt, Adams): Cancelled.
- C. **Negotiations Committee** (Ochadleus, Papineau, DeTavernier, Adams): None.

Discussion:

M. Roy noted that one of her residents had a question about response time for a call earlier this month. AJ Ringwelski said he would look into it immediately following the board meeting.

Public Comment (limited to 3 minutes):

None

Adjournment:

19-22

Motion by J. Schlaud, seconded by R. DeTavernier, to adjourn at 10:03am. No discussion from the board or public. Motion carried, 5-0.

Respectfully submitted,

Carla McCormack
Administrative Manager/Recording Secretary

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