



Lapeer County EMS
3565 Genesee Road Lapeer, MI 48446
Phone: (810) 664-2927 Fax: (810) 664-3749
www.lcems.org



**REGULAR MEETING
BOARD OF DIRECTORS MINUTES
December 19, 2019**

A meeting of the Lapeer County EMS Board of Directors was held on Thursday December 19, 2019 at the LCEMS Administrative Office located in Lapeer, MI. Chairperson Al Ochadleus called the meeting to order at 6:04 pm.

Roll Call Attendance:

Bob DeTavernier	Tina Papineau	Chris Tippen	Mavis Roy
Al Ochadleus	Julie Schlaud		

Absent:

Tom Youatt

Municipality Representatives:

Bill Marshall – Lapeer Township
Lisa Skovran – Arcadia Township
Ann Derderian – Metamora Township
Eldon Card – Oregon Township

Lapeer County EMS:

Russ Adams – Executive Director
Carla McCormack – Administrative Manager/Recording Secretary
Scott Filkins – Operations Manager

Visitors: None

Additions to Agenda/Approval of Agenda

19-86

Motion by C. Tippen, seconded J. Schlaud, to accept the agenda as presented. No discussion from the board or public. Motion carried, 6-0.

Approval of November 21, 2019 Meeting Minutes

19-87

Motion by J. Schlaud, seconded by R. DeTavernier, to approve the November 21, 2019 regular meeting minutes. No discussion from the board or public. Motion carried, 6-0.

Approval of November 2019 Budget & Financial Reports

19-88

Motion by T. Papineau, seconded by M. Roy, to approve the November 2019 budget and financial report as presented. No discussion from the board or public. Motion carried, 6-0.

Public Time: None

Draft 12.19.19

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Agenda Action Items:

Finance Committee Recommendations:

1. Billboard on Burnside Property

19-89

Motion by T. Papineau, seconded by R. DeTavernier, to authorize Russ to sign the 2-year contract with Lamar Outdoor Advertising on the Burnside property. Discussion ensued. Roll call vote taken:

Mrs. Papineau – yes	Mr. Tippen – yes	Mr. DeTavernier – yes
Mr. Ochadleus – yes	Mrs. Schlaud – yes	Mrs. Roy – yes

Motion carried, 6-0.

2. Olmstead & Associates Advertising

19-90

Motion by J. Schlaud, seconded by C. Tippen, to authorize the director to start the PR program for \$8,445. Discussion ensued. Roll call vote taken:

Mr. Tippen – yes	Mr. Ochadleus -yes	Mrs. Papineau – yes
Mrs. Roy – yes	Mrs. Schlaud – yes	Mr. DeTavernier – yes

Motion carried, 6-0.

Director's Report:

- A. Activity Report: R. Adams referenced the board packet.
- B. Update on Burnside Property: R. Adams noted that the Phase II report was clear and that we closed on the property.
- C. Update on Millage Progress: R. Adams referenced the board packet and asked for a letter of resolution to give to the County.

19-91

Motion by M. Roy, seconded by J. Schlaud, to authorize the director to draft a letter of resolution from the board stating that their intent is to go the next scheduled election if the March election is cancelled. Discussion from the board. Motion carried, 6-0.

- D. Quality Assurance Assessment Program (QAAP) Annual Costs: R. Adams noted the we have verified the numbers internally and QAAP was renewed at the State Level.
- E. Ambulance Data Collection: R. Adams noted that we were not selected for 2020. He noted that we are putting measures in place in 2020 so that we are ready when we do get selected.
- F. Meeting Dates 2020: R. Adams referenced the board packet.

Vehicle Maintenance Report:

R. Adams referenced the two handouts in the board packet.

Committee Reports

- A. **Personnel Committee (Papineau, Roy, Schlaud, Executive Director):** None
- B. **Finance Committee (Ochadleus, Tippen, Youatt, Executive Director):** Discussed Earlier
- C. **Negotiation Committee (Ochadleus, Papineau, Executive Director):** None

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Discussion:

Discussion about the pages in the board packet be numbered.
Discussion on how much the DDA will capture per year.

Public Comment:

None

Adjournment:

19-92

Motion by J. Schlaud, seconded by T. Papineau, to adjourn at 6:46 pm.

Respectfully Submitted,

Carla McCormack
Recording Secretary/Administrative Manager

Draft 12.19.19

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